

Storage/Parking Contract

Proprietor (Bailee)

Name: John Mason International Limited  
Address: 35 Wilson Road  
Liverpool  
Post Code: L36 6AE  
Tel No 0151 449 3938

Caravan Owner (Bailor)

Name:

Address:

Post Code:

Tel:

Mobile:

Email:

Caravan Details

Make:

Model:

Year:

Value:

No of axles:

Length:

Feet

CRiS No:

Reg. of towing vehicle/Motorhome:

Insurance Details & Policy Conditions (when not in use)

Insurance Company:

Policy No:

Tracking device to be fitted: Yes/No

Alarm to be fitted: Yes/No

Wheel Clamp to be fitted: Yes/No

Hitch Lock to be fitted: Yes/No

Other requirements describe:



# JohnMason

## International Movers

### **GATE ACCESS FOBS**

An electronic gate / barrier is in operation, and during our normal hours of business, (07.30 hrs to 18.00 hrs Monday - Friday) the barrier will operate. At all other times the electronic gate will operate. Both the barrier and the gate can be opened automatically by a Gate Fob.

You can apply for as many Gate Fobs as you need and a deposit of £10.00 per Fob will be required. (Refundable on return of Fobs on termination of the storage contract) Lost Gate Fobs must be reported to John Mason International Limited immediately. Replacement Fobs will cost £10.00 each + v.a.t.

Gate Fobs are not transferable.

**If you do not have a Gate Fob, you will be unable to gain access to the site.**

Please supply            Gate Fobs @ £10.00 deposit per Fob

Out of hours emergency telephone number:

In applying for parking / storage account facilities, it is understood and agreed that items are strictly payable on receipt of invoice.

Signed..... Date:

Full Name:



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## International Movers

### Identification Requirements for all Customers

If you are storing a caravan with us we will ask you for proof of your name and address. This is to ensure maximum security for all of our clients.

Below are listed the types of identification that can be used to confirm who you are and your current/recent address

We require **two forms of proof** one from the Group A list below of **who you are** and separately one from Group B list below showing **where you reside (or have recently resided)**.

The best documents are those that are issued by an official authority, cannot be easily forged, and include a photograph. Originals, not photocopies are required  
**The same document cannot be used to prove both identity and address.**

Typical items asked for may be: (one from each list)

#### Name verification (Group A)

- Current / Valid signed Passport
- National ID card if not from an EU country
- Current signed Full (not Provisional) Driving Licence (new style)
- Building Industry Subcontractor's certificate issued by the Inland revenue
- Benefit book from the benefits agency
- Inland revenue tax notification

#### Address verification (Group B)

- Recent (not more than 3 months old) utility bill or a certificate from a supplier of utilities (except mobile phones) confirming the arrangement to pay for the services on pre-payment terms.
- Local Authority tax bill (valid for the current year).
- Current UK Photo Card Driving Licence (if not used for evidence of name).
- Bank, building society or credit union statement or passbook containing current address.
- The most recent (not more than 15 months old) original mortgage statement from a recognised lender.
- Local council rent card or tenancy agreement.



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## **TRAFFIC MANAGEMENT POLICY**

All vehicles and pedestrians entering the John Mason International Site are subject to the following rules: -

### **Pedestrians**

Pedestrians must follow the pedestrian marked paths, and only cross the vehicle routes at the marked pedestrian crossing points.

### **Vehicles**

Vehicles must observe the site speed limit of 10 MPH and follow the marked vehicle route. Drivers must use their gate fobs for entry and exit, and must not open the Barrier/Gate for anyone else. Drivers must not "Tailgate" and follow the previous vehicle through the barrier. (Damage to the barrier through "Tailgating" will be charged to the perpetrator).

Extreme caution must be taken when leaving the site, drivers must stop at the stop line and give priority to incoming vehicles.

### **Visitors**

Visitors to John Mason International Limited must use the visitor car parking spaces at the front of the building and go to the main reception.

Visitors to Haze (UK) Limited and East Float Logistics must be directed to the visitor car parking spaces by their portakabins. Visitors to Horizon Distribution must be directed to the visitor car parking spaces by the annex. Visitors to the Bybox Units must be directed to the parking spaces in front of the Byboxes.

### **Goods Inward / Outward**

Commercial vehicles delivering or collecting from John Mason International Limited must be directed to one of the three waiting bays. Drivers must then report to the Warehouse office for further instructions.

The Warehouse Manager or Warehouse Supervisor will advise the driver which loading bay has been allocated, and arrange for a member of staff to supervise the vehicle whilst it reverses onto the loading bay.

Visiting drivers waiting to load/unload must wait in their vehicles or in the staff canteen.



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### **Lorry/Coach Park**

Vehicles for the Lorry /Coach Park must follow the vehicle route to the Lorry/Coach Park, pedestrians must follow the pedestrian marked paths, and only cross the vehicle routes at the marked pedestrian crossing points.

### **Caravan Park**

Cars / Motor Homes for the Caravan Park must follow the vehicle route to the Caravan Park, pedestrians must follow the pedestrian marked paths, and only cross the vehicle routes at the marked pedestrian crossing points.

Drivers must use their gate fobs for entry and exit, and must not open the Barrier/Gate for anyone else. Drivers must not “Tailgate” and follow the previous vehicle through the barrier. (Damage to the barrier through “Tailgating” will be charged to the perpetrator).

Extreme caution must be taken when leaving the site, drivers must stop at the stop line and give priority to incoming vehicles.

### **Children**

Children are not allowed on site and if accompanying visitors must remain in the vehicle.

### **Enforcement**

The Operations Manager is responsible for the enforcement of the Traffic Management Policy. John Mason employees who are in breach of these rules will be subject to the company disciplinary procedure.

Visitors and Contractors are required to comply with these rules and the Company reserves the right to order off site anyone not complying with the Traffic Management Policy.



# JohnMason International Movers

1. In the performance of this contract John Mason International Ltd (JMI) (bailee) accepts temporary custody of the goods (caravan/motorhome)
2. In the performance of this contract the owner (bailor) of the goods (caravan/motorhome) parts temporarily with possession of the goods
3. All caravans must be secured as per the conditions of the insurance policy in respect of the stored caravan.
4. All personal effects and valuables must be removed from the caravan, and the windows and door to remain locked during the period on site.
5. In order to comply with **The Regulatory Reform (Fire Safety) Order 2005** all gas bottles to be switched off when the caravan/motorhome is on site. No other noxious, hazardous or explosive substances or preparations are allowed on site.
6. Access to the site is by access fob which must not be given or loaned to any other person.
7. All caravans to be parked correctly within the allocated plot, or left secure in the collection/delivery area.
8. All caravans must be insured and kept insured during the period of storage.
9. All caravans and the allocated plot area must be kept tidy and no litter left behind.
10. No trading is permitted from the site, and caravans must not be offered or advertised for sale while on site.
11. Caravans/motorhomes must not be inhabited during the storage period.
12. No major repairs to be carried out on site (minor repairs may be carried out with the permission of the proprietor)
13. The weekly rental is £10.50 payable in advance by Direct Debit, JMI has the right to alter the rental by giving due notice to the plot holder.
14. Where the caravan/motorhome owner terminates the contract prior to the minimum period of thirteen weeks, JMI will be entitled to charge for reasonable administration costs resulting from the termination, and for the loss of storage fees until the plot is re-let.
15. In the event of the storage fee being overdue JMI may retain possession (lien) until the arrears are settled in full or otherwise discharged. JMI undertakes to notify possession by recorded delivery.
16. In the event of a negative response to possession, legal action may be taken to sell the caravan via **The Torts Interference with Goods Act 1977**. The outstanding arrears will be deducted from the proceeds of the sale, as will any reasonable costs incurred. The remaining balance will be retained to await collection. The proprietor will seek to obtain the best price available based on current market values, and notify the owner of the date and place of sale.
17. JMI excludes all liability caused by **Vermin Infestation**, a recognised vermin control regime is in place and is monitored regularly.
18. In the performance of this agreement JMI will at all times act with due diligence in providing a fit and proper place for the storage of the goods (caravan/motorhome)
19. Periodic checks may be made on the identity of all caravans/motorhomes stored on the site.
20. JMI excludes all liability for loss or damage where the means employed are in excess of the duty of due diligence.
21. Where it appears that a caravan has been brought onto the storage site for the purpose of abandoning it, JMI may arrange disposal of the caravan via the provisions of **Refuse Disposal (Amenity) Act 1978** as amended and any costs incurred will be recovered from the person who brought the caravan onto the storage site.
22. Any changes to the details provided by the plot holder in this agreement to be notified to JMI without undue delay.

*I/We hereby agree to the above terms and conditions in relation to the temporary custody of the identified goods (caravan/motorhome)*

Signed \_\_\_\_\_ (John Mason International Ltd - Bailee)

Signed \_\_\_\_\_ (Caravan/Motorhome Owner - Bailor)

Dated \_\_\_\_\_

